



## **DONATION REQUEST FORM**

- \* Forms must be filled out completely to be considered
- \* All requests MUST be submitted a minimum of 4 weeks in advance of the date needed
- \* Organization must be located in the Strack & Van Til or Town & Country Market area
- \* Please only one donation request per event (apply only at location nearest the event/organization)
- \* Organization must be a non-profit, federally recognized 501 C-3 or community-based organization

We work hard to support many great causes. However, must also work within a budget and at times are simply not able to fulfill all requests for donation. All requests are handled on a first come first served basis.

ORGANIZATION NAME		
ORGANIZATION ADDRESS		
CITY	STATE	ZIP CODE
PHONE #	EMAIL ADDRESS	
CONTACT NAME	CONTACT PHONE	
CONTACT EMAIL	TODAY'S DATE (MUST BE 4 WEEKS IN ADVANCE OF EVENT):	
TAX EXEMPT NUMBER (501-C-3)	TAX I.D. NUMBER	
COMPLETED W9 ATTACHED? YES / NO	COPY OF IRS LETTER ATTACHED? YES / NO	
PURPOSE OR EVENT:	DATE NEEDED:	
PROCEEDS OF THIS EVENT WILL BENEFIT:		
DONATION REQUESTED (Check, Gift Card, Food, Auction Item, Etc.):		
HOW WILL STRACK & VAN TIL OR TOWN & COUNTRY MARKET BE RECOGNIZED?		
Please return the completed form to the Store Director at your local Strack & Van Til or Town & Country Market		
or to the SVT Corporate Office at 2244 45 <sup>th</sup> Street, Highland, IN 46322. Or send via Email: donations@s-vt.com  STORE INVOVLEMENT		
APPROVED BY:	DATE	